

FORM – I (a)

(to be printed on Proposer's Letter Head)

NOMINATION FOR ELECTION OF MEMBER OF THE COMMITTEE OF ADMINISTRATION OF THE INDIAN SILK EXPORT PROMOTION COUNCIL

Ref. No. _____

Date: _____

The Returning Officer,
The Indian Silk Export Promotion Council,
112-A, Chiranjiv Tower, 43, Nehru Place,
New Delhi-110019.

SUB: NOMINATION FORM FOR ELECTION TO MEMBER OF THE COMMITTEE OF ADMINISTRATION OF THE INDIAN SILK EXPORT PROMOTION COUNCIL

Dear Sir,

I, Mr./Mrs./Ms. _____ Director / Partner / Proprietor (Authorized Person) of M/s. _____ RCMC No. _____ do, hereby propose the name of Mr./Mrs./Ms. _____ Director / Partner / Proprietor (Authorized Person) of M/s. _____ RCMC No. _____ who is the member of The Indian Silk Export Promotion Council for the office of Member of the Committee of Administration for the financial year _____ from _____ (Membership Category) and falling under reserved category of _____ (MSME / Star House / Women Entrepreneur / Young Entrepreneur / Startup / North Eastern / Hill Regions), Name of the Region _____

I also hereby, solemnly declare that I am the duly authorized person of M/s. _____ from whom no amount is due to the Council on membership subscription or any other dues nor we have been disqualified from the membership. We further declare that our authorization still subsists.

Thanking you,

Yours faithfully,

Signature of the Proposer	
Full Name of the Proposer	
Name of the Firm of the Proposer	
ISEPC RCMC No.	

Company Seal with stamp
Date & Place:

Encl: Copy of Valid e-RCMC issued by ISEPC

Note: Proposer cannot nominate himself of herself for the post of Committee Member

FORM – I (b)

(to be printed on Secunder's Letter Head)

NOMINATION FOR ELECTION OF MEMBER OF THE COMMITTEE OF ADMINISTRATION OF THE INDIAN SILK EXPORT PROMOTION COUNCIL

Ref. No. _____

Date: _____

The Returning Officer,
The Indian Silk Export Promotion Council,
112-A, Chiranjiv Tower, 43, Nehru Place,
New Delhi-110019.

SUB: NOMINATION FORM FOR ELECTION TO MEMBER OF THE COMMITTEE OF ADMINISTRATION OF THE INDIAN SILK EXPORT PROMOTION COUNCIL

Dear Sir,

I, Mr./Mrs./Ms. _____ Director / Partner / Proprietor (Authorized Person) of M/s. _____ RCMC No. _____ do, hereby seconded the name of Mr./Mrs./Ms. _____ Director / Partner / Proprietor (Authorized Person) of M/s. _____ RCMC No. _____ who is the member of The Indian Silk Export Promotion Council for the office of Member of the Committee of Administration for the financial year _____ from _____ (Membership Category) and falling under reserved category of _____ (MSME / Star House / Women Entrepreneur / Young Entrepreneur / Startup / North Eastern / Hill Regions), Name of the Region _____

I also hereby, solemnly declare that I am the duly authorized person of M/s. _____ from whom no amount is due to the Council on membership subscription or any other dues nor we have been disqualified from the membership. We further declare that our authorization still subsists.

Thanking you,

Yours faithfully

Signature of the Secunder	
Full Name of the Secunder	
Name of the Firm of the Secunder	
ISEPC RCMC No.	

Company Seal with stamp
Date & Place:

Encl: Copy of Valid e-RCMC issued by ISEPC

Note: Secunder cannot nominate himself of herself for the post of Committee Member

Form-IA

(to be printed on Contestant Letter Head)

ACCEPTANCE FORM TO BE FILLED BY THE CONTESTANT CANDIDATE

Ref. No. _____

Date: _____

The Returning Officer,
The Indian Silk Export Promotion Council,
112-A, Chiranjiv Tower, 43, Nehru Place,
New Delhi-110019.

Dear Sir,

I, _____, Partner / Proprietor / Director of M/s. _____ Importer Exporter Code (IEC) _____ hereby agree to be a candidate in the election for the office of the Member of Committee of Administration of ISEPC to a seat of CoA in _____ (specify membership category viz Manufacturer / Merchant Exporter and falling under reserved category of _____ (MSMEs / Star Export Houses / Women Entrepreneur / Startups / Young Entrepreneur / North Eastern / Hill Regions), Name of the Region _____
The export performance of products falling under the purview of the Council of M/s. _____ in preceding two financial years is as follows:

Products	2024-25 (FOB Value in INR)	2025-26 (FOB Value in INR)	Total Export of two years In INR	Average exports of two financial years
Export of _____ (specify products falling under the purview of the ISEPC				
TOTAL				

I hereby enclose herewith Proposer and Secondar Form along with the original CA certificate, duly signed by a Chartered Accountant with UDIN, certifying the export performance in Indian Rupees (as per the format of the CA certificate provided in Annexure- Form IB).

I confirm that I have read the Articles of Association of the Council, and they do not disqualify me from contesting this election. Furthermore, as per Article 4.2(i) of the Bye-Laws of the Council and the election notification, our firm qualifies under the category of _____ (**Micro Enterprises / Small Enterprises / Medium Enterprises / Other**), **Name of the Region** _____;

I hereby solemnly declare that I am the authorized representative of M/s. _____, and no dues are pending to the Council on any account. Additionally, the said member has not been disqualified from the membership of the Council. I further confirm that my authorization remains valid.

I confirm that M/s. _____ has not been listed under the Denied Entities List (DEL) by the DGFT under the Foreign Trade (Development & Regulation) Act / Rules as of today.

I solemnly affirm that the information provided by me is true and correct. If any details are found to be incorrect, my nomination / election may be treated as null and void.

Thanking you,

Yours faithfully,

Signature of the Candidate:	
Full Name of the Candidate:	
DIN & PAN:	
Aadhar No.	
Name of the Firm:	
ISEPC RCMC No.	

Company Seal with stamp
Date & Place:

Encl: As above with copy of Valid e-RCMC issued by ISEPC

Form IB

(ON LETTER HEAD)

FORMAT OF CHARTERED ACCOUNTANT EXPORT CERTIFICATE

This is to certify that we have verified the books of accounts and other records (including export documents such as invoices, shipping bills, bank certificates, etc.) of M/s. _____ (Registered Address: _____) having Importer Exporter Code (IEC) _____. The FoB value of physical exports of their products falling under the purview of The Indian Silk Export Promotion Council (ISEPC) for the financial years indicated below is as follows:

Products	2024-25 (FOB Value in INR)	2025-26 (FOB Value in INR)	Total export of two years In INR	Average exports of two financial years
Export of _____ (specify products falling under the purview of the Council (ISEPC))				
TOTAL				

It is further certified that, as per article 4.2 of the Bye Laws of the Council and election notification, M/s. _____ qualifies under the category of __
(Micro Enterprises / Small Enterprises / Medium Enterprises / Other), Name of the Region _____

The relevant documents no. _____ dated _____ issued by _____ supporting this certification is enclosed herewith.

Signature:	
Name of Chartered Accountant:	
Registration No. & Seal	
UDIN:	
Date:	
Place:	

Company Seal with stamp

Note:

Export figures to be rounded off to the nearest Rs. In lakh. Original certificated duly signed by the Chartered Accountant is mandatory. Photocopies of CA Certificate will not acceptable.

Form-II

(to be printed on Candidate's Letter Head)

Ref. No. _____

Date: _____

The Returning Officer,
The Indian Silk Export Promotion Council,
112-A, Chiranjiv Tower, 43, Nehru Place,
New Delhi-110019.

SUBJECT: WITHDRAWAL FORM FOR THE CANDIDATURE TO THE POST OF THE MEMBERS OF THE COMMITTEE OF ADMINISTRATION OF THE INDIAN SILK EXPORT PROMOTION COUNCIL:

Dear Sir,

With reference to my candidature submitted vide letter dated _____ for the Office of the member of Committee of Administration of The Indian Silk Export Promotion Council from seat from _____

(**Membership Category** of Manufacturers / Merchant Exporter as _____ (MSMEs / Star Export Houses / Women Entrepreneur / Startups / Young Entrepreneurs / North Eastern / Hill Regions), Name of the Region _____);

I am to say that I hereby withdraw my candidature from the election of CoA to this Office from _____
(Region category).

I hereby declare and affirm that my above withdrawal is final and irrevocable and I fully own responsibility for the same, and the same has been made voluntarily, without any coercion or undue pressure.

Thanking you,

Yours faithfully,

Signature of the Candidate	
Full Name of the Candidate	
DIN & PAN	
Name of the Firm	
ISEPC RCMC No.	

Company Seal with stamped
Date & Place:

Last date for withdrawal of nomination is 10.09.2026